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Job Description and Person Specification

Job Title	Teacher of Humanities
Salary/Hours	Salary: Negotiable 3 days Humanities (0.6 FTE) This post is full-time and contract is permanent based on 52 weeks of the year.
Responsible to	Deputy Head of Centre

Role and Context	
Job Purpose	<p>The purpose of the role is;</p> <ul style="list-style-type: none"> - To teach Humanities to students from Year 9 to Year 11 up to GCSE level (Including but not limited to GCSE Geography, GCSE history, KS3 humanities) - To lead on the humanities curriculum (KS3 and GCSE) by having overview and supporting staff members teaching the GCSE curriculum, developing schemes of work and ensuring use of relevant supporting resources - to participate fully in the social community of Red Balloon-Norwich in order to support students who cannot access mainstream education as a result of severe anxiety, trauma and/or learning difficulties identified.

<p>Context</p>	<p>The aim of the Red Balloon Learner Centre is:</p> <ul style="list-style-type: none"> - To provide a nurturing and supportive learning environment for students with an Education, Health and Care Plan who have suffered severe anxiety and significant trauma to the extent they are unable to access mainstream education. - To offer a tailored blend of academic, vocational and wellbeing intervention to ensure each student can attend school regularly, access a full time education and make a positive career transition Post 16 once they leave Red Balloon Norwich. <p>Our caring team strives to enhance students' self-esteem, encouraging them to make key decisions and gradually take control of their own learning. It is important that the jobholder has a calm and adaptable approach to supporting students to ensure all SEN needs are met according to EHCP's.</p>
<p>Safeguarding</p>	<p>Safeguarding young people is the responsibility of everyone who works at Red Balloon Norwich. The post holder must agree to implement our practice in this area. The person appointed will be subject to a DBS check.</p>
<p>Dimensions</p>	<p>Red Balloon Norwich offers places to a maximum of 40 students some of which engage in a combination of external alternative provision, online and outreach delivery alongside attendance at the main school site. All students have an EHCP in place to support their learning.</p>
<p>Relationships</p>	<p>Works closely with the Head of Centre, is part of the staff team, is a participating member of the Red Balloon community, and develops a good relationship with parents/carers and Trustees.</p>
<p>Other Job Information</p>	<p>Red Balloon-Norwich and the Trustees will be accountable for all working arrangements and welfare provision.</p>

Principal Accountabilities

1) As a member of the teaching team:

- a. To help design and implement learning programmes through negotiation with each individual student both in KS3 and KS4 up to GCSE;
- b. To recognise, track and monitor progress of learning and report back to SLT.
- c. To set up and maintain records of academic and social achievement for each student;
- d. To advise and consult with the Deputy Head who holds overarching responsibility for teaching and learning regularly, discussing any concerns that arise and acting on any agreed decisions;
- e. To actively engage with in-service CPD;
- f. To apply the teacher standards to approach, delivery, planning and preparation.
- g. To understand the importance of health and safety and meeting the ISI (Independent Schools Inspectorate) framework and the Independent School Standards.

2) As a member of staff:

- a. To abide by and support the philosophy of Red Balloon-Norwich;
- b. To cooperate with the other staff in the running of the Centre as an active member of the team including breaks and lunchtimes;
- c. To attend staff meetings and INSET when possible;
- d. To give feedback to parents/carers and write achievement records for students as required, and attend parents'/carers' consultations;
- e. To ensure the RBN Safeguarding Policy is upheld and issues reported on MyConcern.
- f. To identify your own personal and professional development needs.

Personal Specification

	Essential	Desirable
Qualifications	<p>Undergraduate degree or higher in a Humanities based subject.</p> <p>Qualified Teacher Status (QTS/QTLS)</p>	<p>Evidence of wider CPD within an education setting</p> <p>Experience of being a subject specialist in secondary education setting</p>
Experience	<p>Teaching/tutoring to GCSE-level</p> <p>Monitoring and recording students' progress</p> <p>Supporting young people with their personal and social development</p> <p>Experience of staff mentoring/coaching in relation to improving staff delivery, subject knowledge, tracking of progress, formation of schemes of learning and overall quality of books/feedback marking and assessment practices.</p>	<p>Experience of long-term curriculum planning</p> <p>Work within an SEMH setting with young people with an EHCP</p>

<p>Skills and Knowledge</p>	<p>Good understanding of the requirements of the Humanities Curriculum (e.g. History, Geography and RSHE to secondary level)</p> <p>Ability to empathise and communicate effectively with young people</p> <p>Knowledge of the SEND Code of Practice</p> <p>Good ICT Skills and able to use core Microsoft and school MIS systems.</p> <p>Willingness to be involved in cross-curricular activities and clubs</p>	<p>Good understanding of how to use technology to enhance teaching and learning</p> <p>Academic mentoring skills</p> <p>Competent in collaborating with colleagues relating to Teaching and Learning</p> <p>Competent in supporting the completion of trustee reports/analysis in collaboration with the Deputy Head of Centre surrounding whole school teaching and learning targets (e.g. student progress, tracking, attainment, student voice).</p>
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General Information

- Red Balloon is a registered charity providing education for boys and girls and is committed to safeguarding and promoting the welfare of children. All staff are expected to share and support this commitment and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosing and Barring Service.**
- The job specification details the main outcomes required and should only be updated to reflect major changes that impact on the outcomes for the job. Specific tasks, goals and performance criteria will be agreed through the Performance Management scheme. .All work performed/duties undertaken must be carried out in accordance with relevant Red Balloon philosophy, policies and procedures, within legislation, and with regard to the needs of students, staff and parents/carers.